



# POLK COUNTY COMMISSIONERS COURT

September 13, 2022

Polk County Regional Health Building, Suite A

10:00 A.M.

2022-083

Livingston, Texas

**NOTICE** Is hereby given that a regular meeting of the Polk County Commissioners Court will be held on the date stated above, at which time the following subjects will be discussed;

## Agenda Topics

(Persons wishing to provide Public Comment must complete and submit a *Public Participation Form* to the County Clerk prior to the Call To Order)

\*\* Please turn off (or mute) all cell phones and devices \*\*

1. CALL TO ORDER. \* INVOCATION \* PLEDGES OF ALLEGIANCE

2. PUBLIC COMMENTS

This item is included to allow public comments on topics relating to the business of the county. In accordance with law, this Court cannot discuss, deliberate or take action on any item or topic not listed on this agenda. Public comments requesting or requiring action or deliberation may be scheduled on a future agenda. Each public comment will be limited to a maximum of three (3) minutes, unless a member of the Court requests additional time for the presenter. Any handout materials must be reproduced prior to the meeting and furnished by the presenter. After the close of this portion of the Agenda, public comment for the remainder of the Court session is no longer appropriate or accepted unless specifically requested by a Member of the Court.

3. INFORMATIONAL REPORTS

This item is included on the Agenda to receive announcements from the Court members and/or other Elected Officials and Department Heads of Polk County.

A. POLK CENTRAL APPRAISAL DISTRICT BOARD OF DIRECTORS HELD A PUBLIC HEARING ON SEPTEMBER 8, 2022 FOR THE PURPOSE OF ADOPTING THEIR 2023 RE-APPRAISAL PLAN.

### NEW BUSINESS

4. CONSENT AGENDA (The items listed within the Consent Agenda are deemed to be of a routine nature and are not scheduled for individual consideration by the Commissioners Court. However, any member of the Court retains the option to remove any one or more items from the Consent Agenda and to have the item/s individually considered).

A. APPROVE MINUTES OF PREVIOUS MEETING: August 23, 2022 (Regular Session).

B. APPROVE SCHEDULES OF BILLS.

C. APPROVE ORDER DESIGNATING SURPLUS PROPERTY.

D. APPROVE ADDING KENNETH LEON BURNLEY AS RESERVE DEPUTY CONSTABLE FOR CONSTABLE, PRECINCT 2.

E. APPROVE RESOLUTION TO SUBMIT APPLICATION TO THE OFFICE OF THE GOVERNOR'S PUBLIC SAFETY OFFICE FOR FY2023 BULLET-RESISTANT SHIELD GRANT PROGRAM

F. RATIFY GRANT AWARD AND AUTHORIZE COUNTY JUDGE TO EXECUTE CONTRACT NUMBER 2215184 WITH THE OFFICE OF THE ATTORNEY GENERAL FOR SHERIFF'S VICTIM COORDINATOR AND LIAISON GRANT (VCLG) PROGRAM FOR 2022-2023.

G. RATIFY GRANT AWARD AND AUTHORIZE COUNTY JUDGE TO EXECUTE CONTRACT NUMBER 2215176 WITH THE OFFICE OF THE ATTORNEY GENERAL FOR DISTRICT ATTORNEY VICTIM COORDINATOR AND LIAISON GRANT (VCLG) PROGRAM FOR 2022-2023.

H. APPROVE ELECTION JUDGES AND ALTERNATES FOR ONE-YEAR TERM BEGINNING AUGUST 1, 2022, AS REQUESTED BY THE POLK COUNTY CLERK.

- I. ACCEPT 2023 RETIREE PLAN RATES (TLIC MEDICAL AND RETIREE RXCARE PRESCRIPTION COVERAGES) FROM TEXAS ASSOCIATION OF COUNTIES, SILVER CHOICE.
  - J. APPROVE RENEWAL AGREEMENT WITH INTEGRATED DATA SERVICES FOR COUNTY CLERK'S IMAGING SOFTWARE MAINTENANCE FOR FY2023.
  - K. APPROVE AGREEMENT FOR PROFESSIONAL APPRAISAL SERVICES BETWEEN POLK COUNTY AND WT APPRAISAL, INC. FOR SCHOOL LAND PROPERTY.
  - L. APPROVE AMENDMENT TO CONTRACT BETWEEN POLK COUNTY AND MITCHELL FUNERAL HOME.
  - M. APPROVE AGREEMENT WITH CITY OF LIVINGSTON FOR (LVFD) FIREFIGHTING SERVICES.
  - N. APPROVE RENEWAL OF MEMORANDUM OF UNDERSTANDING WITH DEEP EAST TEXAS COUNCIL OF GOVERNMENTS (DETCOG) FAMILY AND YOUTH SUCCESS PROGRAM.
  - O. APPROVE USE OF \$1,406.40 FROM INFORMATION TECHNOLOGY CAPITAL OUTLAY REPAIR/REPLACE IT EQUIPMENT (BUDGETED FUNDS) FOR FIREWALL HARDWARE.
  - P. RATIFY AND RECORD CORRECTED CERTIFICATE OF EXEMPTION TO EXEMPT FROM COUNTY SUBDIVISION REGULATIONS THE DEVELOPMENT OF ABST 593 WILLIAM WHITE SURVEY (177.54 ACRES) LOCATED IN PRECINCT 2 AND CONSISTING OF SIXTEEN TRACTS ALL OVER TEN ACRES WITH INDIVIDUAL ACCESS TO EXISTING PUBLIC ROADS WITH NO OTHER COMMON AREAS AND/OR STREETS.
5. **CONSIDER APPROVAL OF PERSONNEL MATTERS, AS FOLLOWS:**
    - A. REVIEW AND CONSIDERATION OF PERSONNEL ACTION FORM REQUESTS SUBMITTED SINCE LAST MEETING AND REVIEW OF ANY AUTHORIZED EMERGENCY HIRING.
    - B. REVIEW AND CONSIDERATION OF PERSONNEL MANAGEMENT SYSTEM UPDATE.
  6. **CONSIDER REQUESTS FOR REVISIONS AND AMENDMENTS TO THE BUDGET, AS FOLLOWS:**
    - A. FY2022 BUDGET REVISIONS AND AMENDMENTS, AS PRESENTED BY THE COUNTY AUDITOR'S OFFICE.
  7. **CONSIDER APPROVAL OF ORDER TO ESTABLISH NEW ANNUAL APPLICATION PROCEDURES FOR ENROLLING CHARITABLE ENTITIES IN THE JUROR DONATION PROGRAM.**
  8. **CONSIDER AGREEMENT BETWEEN POLK COUNTY AND DEEP EAST TEXAS COUNCIL OF GOVERNMENTS (DETCOG) TO PARTICIPATE IN THE REGIONAL EMERGENCY NOTIFICATION PROJECT.**
  9. **DISCUSS AND CONSIDER ANY/ALL NECESSARY ACTION ON REPAIRS TO THE ANIMAL SHELTER IN LEGGETT, AND DETERMINE METHOD OF FUNDING.**
  10. **DISCUSS AND CONSIDER ANY/ALL NECESSARY ACTION REGARDING STATUS OF THE POLK COUNTY TAX OFFICE PARKING LOT IN LIVINGSTON.**
  11. **DISCUSS AND CONSIDER SHERIFF'S REQUEST TO PAY OUT FLSA AND HOLIDAY HOURS ACCRUED BY TELECOMMUNICATION OPERATORS IN FY2022 UTILIZING FUNDS REMAINING IN THE SALARIES LINE ITEM.**

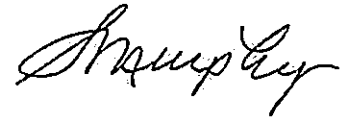
12. CONSIDER ANY/ALL NECESSARY ACTION REGARDING ANNUAL BIDS FOR PURCHASE OF:

- BID #2023-01.01 thru 01.08 : Precinct 1 Road Materials
- BID #2023-02.01 thru 02.08 : Precinct 2 Road Materials
- BID #2023-03.01 thru 03.08 : Precinct 3 Road Materials
- BID #2023-04.01 thru 04.08 : Precinct 4 Road Materials
- BID #2023-05 : Bulk Purchase of Limestone Road Base
- BID #2023-06 : Tires
- BID #2023-07 : Oil, Grease, Gasoline & Diesel
- BID #2023-08 : Pest Control Services
- BID #2023-09 : Motor Grader Blades
- BID #2023-10 : Material Hauling

ADJOURN

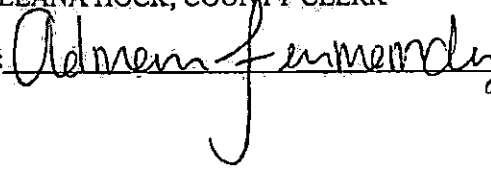
By: Sydney Murphy, County Judge

Posted: Thursday – September 8, 2022



I do hereby certify that the above Notice of Meeting of the Polk County Commissioners Court is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice in the Polk County Courthouse at a place readily accessible to the general public during normal business hours on Thursday – September 8, 2022 and that said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting. This notice has also been posted on the official website of Polk County, Texas ([www.co.polk.tx.us](http://www.co.polk.tx.us)).

SCHELANA HOCK, COUNTY CLERK

BY:  (Deputy)

FILED FOR RECORD  
 2022 SEP -8 PM 2:32  
 Schelana Hock  
 COUNTY CLERK  
 POLK COUNTY, TEXAS